

Victoria & Mapperley Interim PPG meeting minutes held on the 18th August 2015 at the Mapperley Surgery

Present: James Pam, Bill Brown, Sue Hawkesford, Sue Clague, Anne Hardy, Roy Sells, Cath Verhoeven, Alan Wilson, Martin Rudge, Daphne Smart, Catherine Wallis, Christine Roach

Apologies: Tony Wright, Debs Main, Barbara Kendal,

Matters arising from meeting held on 5th May.

James gave a summary of the main points from the last interim meeting. We identified a 'long list' of priorities to take to the PPG on the 9th July.

Firstly understanding the practice business plan. Secondly understanding the feedback from the Friends and Family Test. Thirdly trying to improve the demographic representation of the PPG. Fourthly making better use of the practice website so that the PPG can use of this important communication vehicle to keep patients up to date with PPG developments. Fifth, to develop meaningful fundraising and finally to improve communication on notice boards at both locations.

With reference to the practice website Dr Gaydon, a GP partner, is now responsible for the practice website. Alan has sent PPG documents to Collette Saxon with a request that they be included on the website.

This list of objectives has now been focussed down to two objectives.

- To improve demographics of the PPG to better represent the practice.
- To develop the PPG page on the practice website.

Main agenda

How to improve demographics of the PPG

James brought the group up to speed with a meeting that the Action Group had with Haleema Aslam of Healthwatch on this issue. It was suggested that we lighten the tone of our communication and produce a newsletter in tabloid fashion to ease understanding. Debs Main is drafting a poster to be displayed at community venues. Sue H suggested a poster at the Victoria

Health Centre to encourage student participation. We will ask selected Faith Centres to display posters. Daphne will contact the New Testament Church of God. Catherine Wallis will link with St James, St Judes, Westdale Lane Baptist Church and the Methodist Church on Woodborough Road. Cath Verhoeven will contact the Good Shepherd Church. Posters to support these initiatives will be available shortly and then James will contact relevant members.

Cath Verhoeven and Anne Hardy have volunteered to talk to patients attending the two surgeries with the aim of recruiting new members.

McMillan Fundraising event 25th September

Anne updated the meeting on developments for this event. This is the first PPG fund raising event and all money raised will go to McMillan.

The event is now timed for 9.30 to 12.30 at the Mapperley Surgery. There will be a Cakes, bric a brac and book stall . Can we ALL help with either baking or donation of bric a brac or books. If you are able to help on the day then that would be very welcome. All donations can be left at either of the two surgeries. If you are able to help in any way please either email us on vandmppg@gmail.com or leave a note for Collette Saxon at either surgery. She will get the message through to PPG organisers.

Newsletter

James said that Healthwatch had suggested a lighter tone to a PPG newsletter. It has been agreed that rather than publishing our own newsletter that we work in partnership with the practice newsletter. It has been agreed that the PPG can take up to 25% of the content of the Practice/ PPG Newsletter. Stefan Weisz, a patient of the practice, has volunteered to draft a newsletter. This would mean that the PPG will take responsibility for producing the newsletter on behalf of the practice. James will ask Colette to provide material from the practice perspective.

Sue outlined the items to be included from the PPG viewpoint.

The deadline for contributions is mid September with a view to get printed versions ready by the end of the month.

The practice will have final editorial control over content.

Next meeting is the full PPG meeting on Thursday 1st October, 1pm at the Victoria Health Centre.